

ASIA STATE BOARD MEETING
April 25, 2008
Noel Wien Library Conference Room
Fairbanks, Alaska

CALL TO ORDER

Introduction and Welcome Guests: President Kathy Hammer called the meeting to order at 9:17 at the Noel Wien Library in Fairbanks Alaska. Members present were:

Kathy Hammer	Dave Stephenson	Rex Cruse
Ashley Lambert	Kathie Riley	Mike Curnow
Marty Brantingham	Paula Laurion	Roblyn Wiebe
Bernadette Kopyy		

Members not present:

Debbie Blackley

Announcements: Nothing to announce

Adoption of Agenda: Under new business add Policy on Record Retention. Dave Stephenson made a motion to adopt the agenda. Rex Cruse seconded. All in favor, motion carried.

Approval of December 14, 2007 minutes: Under headline Treasurers Report, Dave Stephenson's name is spelled incorrectly and on page 4 there are 2 incorrect usages of the word there, needing changed to the word their. Dave Stephenson made a motion to approve minutes once the noted changes were made. Paula Laurion seconded. All in favor, motion carried.

Treasurer's Report: Written report provided. Dave Stephenson reports that Gear Up held January 2008 had a substantial loss. Other than that everything is standard.

NSA REPORT

District IX Governor: Written report provided. Rex Cruse reports that Legislation remains unchanged. The 2008 annual convention will be held August 27-30 in Kansas City, Missouri and next years will be held in San Diego, California.

NSA State Director: Written report provided. Marty Brantingham reports that Alaska NSA members have kept at a stable number. Please check out the NSA website at www.nsacct.org for future education. Marty thanks everyone for all the support shown for her as State Director. Paula Laurion is running to replace Marty in the position for NSA State Director. Marty asks that she receive support from the Board. Marty thanks Kathie Riley for all of the help with NSA over the years. The Board thanks Marty for the wonderful service she has provided.

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COMMITTEE REPORTS

Education: Written report provided. Paula Laurion reports that CPE reporting is final. Paula included a spreadsheet in her report on the CPE hours that were reported. The IRS Education Sponsor Agreement is good until September 2008. Kathy Hammer will reapply closer to due date, around May. A letter needs to be sent out to members who drop from Active to Associate member to let them know of their status.

Ethics and Grievances: None to report

Information Systems: Linda Stephenson will get Rex Cruse added as a board member on the website. Dave Stephenson forwarded the links list that he received from Marie Lozano to Linda Stephenson to have them added on the website. Paula Laurion suggested that on the website under education the wording be changed from Gear Up to an annual tax update seminar. Kathie Riley would like to see on the website under education that education is often offered at monthly luncheons. On the website under education, after where it says that education is also offered at convention, place a link to the convention portion of the website or make the word convention a link to that portion of the site, which ever is easier to have done. All co sponsored education needs to be included as well under the education portion of the website so members can see what we sponsor. If no dates are available yet place date 'to be announced'.

Legislative Affairs: Kathy Hammer is going to follow up with Debbie Blackley to make sure that her report was done and sent to NSA. J.R. Dailey's report has been sent to NSA.

MAAP: Written report provided. Bernadette Kopy reports that she needs the annual meeting minutes to get MAAP updated. Ashley Lambert will provide her with them. Jean Davies needs to correct the 2006 annual meeting minutes so they can be finalized. Rex made a motion to amend in MAAP line 7 page 3-4 regarding minute due dates to include not only board minutes but annual minutes as well. Kathie Riley seconded. All in favor, motion carried.

Membership: Ashley Lambert reports that there are 135 members total. Ashley needs to follow up with Kirk Brown on his membership as he thought that he paid already. Ashley will also follow up with Gora from Altman Rogers to find out what her question is with membership.

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CHAPTER REPORTS

Anchorage Chapter: The Anchorage chapter meets the first Wednesday of each month at the China Light restaurant. The next meeting they plan to discuss what you do when a client passes away. Having new discussion topics they are having a few old timer members who haven't attended any luncheons in a while start attending again. The Anchorage chapter would like to get the old Gear Up tapes on Estates and Trusts to use, Pam Gillam is currently in possession of them. Dave Stephenson asks for Karen Ague to get him the November through April bank statements.

Fairbanks Chapter: Written report provided. The Fairbanks chapter had a nice membership meeting. They like the round table format.

Kenai Chapter: The Kenai Chapter remains the same. They have a lunch meeting on 1 Friday a month. They are going to try to have the May meeting in Homer to include the members who live down that way and try to get them more involved.

OLD BUSINESS

2008 Convention: The convention will be held at the Westmark in Fairbanks from September 17-20, 2008. Roblyn Wiebe needs to get a flyer out to membership. Chad Piehl will be speaking at the convention. Mike Cavalier will speak 1 hour on Alaska Trust laws. There is no speaker on ethics yet. Kathy Hammer sent an invitation to NSA for Bob Cross or John Ams. Roblyn suggests that when the Board goes over the budget the amount for speaker budget get raised as she is finding out costs have increased.

2009 Convention: Paula Laurion reports that the convention will be held in Homer at the Lands End September 16-20, 2009. Rooms will vary from 79.00 to 109.00 per night. Paula will work on getting speakers lined out. Marty Brantingham will let Jodi at NSA know.

2008 Gear Up Wrap Up: Ashley Lambert reported that besides not having as many attendees as planned, everything went really well. Although not everyone's favorite hotel the Anchorage Downtown Marriott was wonderful to work with.

June Jennings Seminars: Paula Laurion reported that Estates and Trust will be held June 27, 2008 and the Technology seminar will be held June 28, 2008 at the BP Center. Linda Stephenson mailed out the registration brochures. Currently there are not many people signed up to attend. Paula wondered if ASIA should post something in the newspaper to make other companies aware of the seminar.

Bank Signature Cards: Ashley Lambert reported that everything is straightened out. There was a problem with the way the Kenai Chapter had their account set up causing a problem for the state account. The Kenai chapter changed how Kenai was set up and everything is how it should be.

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NEW BUSINESS

2009 Jennings & Business: Ashley Lambert reported that she has been in contact with Theresa at Bob Jennings office and things are going smoothly. Jennings offered to create a brochure to include all of the Alaska Jennings seminars with only a cost of postage to us. They wanted us to use a newly purchased mailing list. Ashley will check on what that entails. Ashley needs to check with Barb Hompesch and Tony Prenesti on if they will do the Fairbanks portion of the seminars again this year.

NSA State Directors Position: Rex Cruse asked the Board to endorse Paula as NSA State Director. Dave Stephenson made the motion, Marty Brantingham seconded. Mike Curnow questioned the need for the state to endorse a candidate. Rex Cruse explained it is a standard procedure. All in favor, motion carried.

Gift for Marie Lozano: Kathy Hammer asked that Marty Brantingham report. Marty said that Marie has always supported ASIA so is a gift something that ASIA would like to give her and if so what. Mike Curnow stated Marie was just doing her job and it will not benefit ASIA to spend money. It was then suggested that a thank you letter be done or a certificate. The Board asked Marty to do up a letter. Marty agreed and at the IRS Liaison meeting Kathy Hammer, Marty Brantingham, and Kathie Riley will present it to her.

Policy on Record Retention: At the state convention the Board members will sort through old records and decide what type of items people have stored and what is important to keep and what is not. After the Board decides what to keep at the State level then the Board will decide that needs kept on a chapter level. Minutes are history and it was decided minutes need to be kept forever. A policy will be written once the board knows what type of documents are out there.

New Member Procedure: Roblyn Wiebe asked that chapter presidents get notification of when a new member applies and they are in their geographical area so the name can get added to the contact list. Membership chair also needs to let Linda Stephenson know when a new member gets accepted so she can add them to the website. The Board requests a list of members listed out in Chapter order for each chapter president to have, this will be completed at the annual convention in Fairbanks.

GOOD TO THE ORDER

None to report.

ADJORNMENT

Meeting adjourned at 2:47