

## **MAPP COMMITTEE**

### **DUTIES AND PURPOSE**

The MAPP Committee's duties and purpose:

Maintain and update the manual of Administrative Policies and Procedures in a timely manner.

Monitor minutes of the Board of Directors meetings in order to incorporate policy matters in MAPP in the approved format.

Submit to the membership at the Annual Convention a listing of all modifications for ratification.

Advance to the Board of Directors new Policy and Procedure suggestions where the Committee determines a need.

Provide recommendations for major changes which may be warranted in the future.

Draft and propose By-Law changes where MAPP policies conflict with the By-Laws.

This Page Intentionally Blank