

EDUCATION COMMITTEE

DUTIES AND PURPOSE

The Education Committee's duties and purpose:

Be responsible for administering, monitoring and auditing the Continuing Professional Education program.

Produce seminars on a statewide basis.

Work with chapters to oversee mini-seminars within bounds of and acceptance for CPE.

Help chapter study groups for examinations.

Work with the National Society of Accountants to exchange and disseminate education and seminar information.

Correlate and distribute to the members timely topical information.

If possible, seat each chapter's Education Committee Chairman on the Committee.

Issue to each member a CPE certificate for attending and earning CPE credits within 30 days of any Society sponsored or endorsed seminar or program.

Maintain records of seminar or program contents, attendance, CPE credits earned, and certificates issued.

The Education Committee Chairman is responsible for filing form 8498 renewing CPE certification every three years.

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